Aleksei Solntsev

Plekhanov Russian University of Economics
Applied Informatics in Economics, Master's degree
Moscow, 2014

32 years
born 18.03.1992

 https://github.com/lejbron

 mordor@internet.ru

Lead Technical Writer

Work experience — 11 years 2 months

MTS, Innovations

Information technology, system integration, Internet
March 2024 — present time, 1 year

Lead Technical Writer

- **Manage** the internal product knowledge base in *Confluence*.
- **Write** and **publish** product *Release Notes*.
- **Coordinate** external resources for documentation development.
- **Contribute** to the development of a tool using *LLM* and *GraphRAG*.

Group-IB

Information Security
June 2022 — February 2024, 1 year 9 months

Technical Communications Team Lead

- **Implemented** an open-source tool to replace a complex in-house solution.
- **Managed** tasks from four different sources, including *JIRA* and *GitLab*.
- **Introduced** the *RASCI* responsibility assignment approach.
- **Improved** the efficiency of the technical communications team.
- **Introduced** the *Diataxis* approach to documentation.

VKontakte

Digital Services
December 2018 – May 2022 (3 years 6 months)

Senior Technical Writer

- **Implemented** *Swagger* for internal API documentation.
- **Documented** key features of the classified service *VK Ads*.
- **Developed** a style guide for project documentation.
- **Managed** the team's knowledge base in *Confluence*.
- **Configured** automatic documentation site updates using *Jenkins*.

Early career

FORS

Digital solutions integrator
February 2016 – November 2018 (2 years 10 months)

Senior Engineer

- **Implemented** *Oracle Identity Management* in two banks.
- **Authored technical documentation**, including manuals, guides, and supporting documents.
- **Developed** an access management role model for multiple bank departments.
- **Created presentations** and **conducted training** for bank employees on *Oracle IDM*.
- **Developed** system connectors using *Java*.

Citibank

Banking Sector
July 2012 – June 2014 (2 years)

Operational Control, Information Security, and Suspicious Activity Monitoring Specialist

- **Analyzed** bank information systems for information security policy violations.
- **Established collaboration** with the Kazakhstan branch during regional reporting audits.
- **Developed** an Excel tracker to monitor employee compliance checks.
- **Tested** system migration to the unified information platform *Rainbow*.
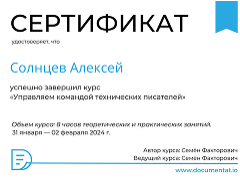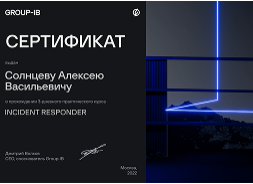
Skills

docs-as-code | Foliant | diataxis | Python | Swagger | Postman | Jenkins
Git | Markdown | MkDocs | reStructuredText | UI/UX | Google Docs | Atlassian
REST API | C++ | Docker
Content Writing | Team Management | Process Optimization
3d-printing

Languages

- Russian — Native
- English — C1 — Advanced

Achievements

Certifications

Course	Certificate
Manage a team of technical writers	
Incident Responder	
Penetration Tester	
TI Analyst	

Publications

- *06.2023*, Cybersecurity Knowledge Hub: Underground Cloud of Logs
- *06.2023*, Cybersecurity Knowledge Hub: Endpoint Detection and Response